

**CHARGING POLICY**

**Date of review:** March 2023 **Next review:** March 2024



CHARGING POLICY

**Charging for school activities**

The governing body of this school have determined the following policy with regard to charging for school activities.

* For all school activities regardless of whether they fall during or outside school hours, parents are invited to contribute towards the cost.
* The remaining cost may be subsidised. Parents will be informed of the subsidy and the full cost.
* If the amount of support falls short, in terms of making the activity financially viable, it may have to be cancelled.
* No child will be excluded from any activity offered wholly or mainly during normal teaching time hours because of an inability to pay.
* Where an activity incorporates a residential element, families eligible for free school meals, as a result of benefits received, will not normally be charged the full cost.

Charging for instrument tuition

* Lincolnshire Music Service charge parents directly via SpeedAdmin.
* In order for LMS to have the most accurate of data available, they ask ALL parents to register for tuition using a supplied registration link.
* When tuition has been assigned to a tutor, an invoice will be raised and must be paid by the parent at least a week before tuition starts. If payment has not been received, lessons will not commence.
* LMS will continue to automatically register the pupil term on term, year on year, unless the parent de-registers the pupil from the assigned course. Mid-year adjustment details will still apply.

## Remission

* Remission for music tuition is available at 50% for pupils eligible for free school meals and 100% for Looked After Children. Please confirm your remission request each term via SpeedAdmin as no retrospective remissions can be offered.

**Charging for school meals**

* Parents who choose to purchase meals for their child pay in advance using the online ordering and payment system.
* Pupils eligible for free school meals are not required to pay.
* Pupils in EYFS and KS1 are not required to pay for meals provided as a result of the Universal Infant Free School Meals initiative.

**Charging for swimming lessons**

* Pupils are charged per week to cover the transport to and from the pool. Costs for swimming tuition are met by the school.
* Pupils eligible for free school meals as a result of benefits received are able to request a subsidy for these costs. The school will meet these costs using its Pupil Premium funding.

**Charging for breakfast club**

* Parents are required to pay, in advance, for each breakfast club session.
* Pupils eligible for free school meals, as a result of benefits received, are able to request a subsidy for costs relating to the first hour of wraparound care taken up per pupil, per day. The school will meet these costs using its FSM Pupil Premium funding.
* Pupils from service families, whose parent is deployed abroad, are able to request a subsidy for costs relating to the first hour of wraparound care, taken up per pupil, per day. The school will meet these costs using its Service Premium funding.
* School staff receive a 50% reduction of the cost.

**Charging for after school provision**

* Parents are required to pay, in advance, for after school provision.

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* Pupils from service families, whose parent is deployed abroad, are able to request a subsidy for costs relating to the first hour of wraparound care taken up per pupil, per day. The school will meet these costs using its Service Premium funding.
* School staff receive a 50% reduction of the cost.

**Plus Pay**

* Parents are able to pay for swimming, trips and items sold in school (e.g. reading folders etc.) via the online payment functionality within ParentMail.

**Charging for loss or damage**

* Parents may be asked to pay for lost items, such as reading books, or deliberate damage to school property caused by their child or children as deemed appropriate.

**NB** The term ‘parents’ includes “carers” where applicable.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Headteacher)

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Chair of Governors)