



Friends of Kirkby on Bain CE Primary School

Action to be
taken

Date/Time	14 Nov 2017 – 9am	
Venue	School Hall, Kirkby on Bain Primary School	
Attendees	Amanda Bowen (Chair), Karen Grantham (vice-chair), Marie Lyon (Treasurer), Heide Wickes (Secretary), Georgina Day (Head Teacher), Paul Brewster (Chair of Governors), Stacey Butler, Hannah Ley	
1. Apologies	Becky Smith (stepped down), Vic Ball	
2. Finance	<p>Our current balance is £469. We understand the money raised by Vic Ball via Just Giving in the region of £600.00 should also be in the account. As we haven't seen a bank statement for a while (Paul Brewster will check in Lincoln at HSBC and if nothing forthcoming, Heide will go to Sleaford HSBC and get balance update.)</p> <p>Meanwhile, regarding proposed new Friends bank account with Lloyds in Coningsby, Paul Brewster has registered online and is awaiting confirmation that account has been opened.</p> <p>We have various financial commitments looming :</p> <ol style="list-style-type: none"> 1) Coach to Coningsby for Xmas lunch (£140.00) 2) Xmas gifts to pupils from Friends – books (approx £150.00) <p>We agreed £200 for small tub of ice cream was expensive, so suggest parents have option to either</p> <ol style="list-style-type: none"> 1) send £2 with child 2) send child with own sweets (Paul B will check with theatre that this is ok with them). <u>These will be supplied by the Friends as they have some already.</u> <p>Other immediate expenses are: PTA insurance payment (last year was £96.00) Gambling licence (£20.00) Charities Commission update needs checking</p> 	<p>Paul Brewster Heide Wickes</p> <p>Paul Brewster</p> <p>Amanda & Marie</p> <p>Paul Brewster</p> <p>Marie</p>

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Bags to School	Next B2S Friday 17th November Amanda will bring tarpaulin to cover bags awaiting pick up. Paul will be at drop off point. Amanda will send reminder to parents on Facebook for parents to drop off bags before 9am.	Amanda Paul
Children in Need	Friday 17th November Bring a Bear or 'Do Your Own Thing' (ie dress as what 'thing' you do / interests you). Suggested £1 donation. <u>School Council advertised the dress up element but not the bear idea.</u>	
100 Club	Heide drew October's Number: 27 Anna <u>Hannah? dD</u> drew November's Number: 3	
Christmas Quiz	Vic Ball has prepared an excellent Christmas Quiz which can be purchased from outside school at pick up and drop off for £1/quiz. The deadline is Monday 11th December and the winner will be announced at the Christmas Fayre on Friday 15th Dec.	Vic Heide Marie
Christmas Jumper Day	National Christmas Jumper Day is Friday 15th December (same day as school Christmas Fayre – see details below). Suggested donation £1 to be split between Save the Children and KoB Please note: children will also be allowed to wear Christmas jumpers at the Christmas Lunch on 12 th December. (see details below)	
Non Uniform Day for Tombola Prizes	Thursday 7th December Children may come in own clothes and are asked to bring in prizes for the tombola for the Christmas Fayre (Friday 15 th December – see details below) Karen volunteered to run tombola (with help!) and collect donations. Heide will store in garage.	Karen Heide

	<p style="text-align: center;">Friends of Kirkby on Bain CE Primary School</p>	<p style="text-align: center;">Action to be taken</p>
<p>Movie Night</p>	<p>Thursday 7th December 3.30pm 2 short (25mins) Christmassy films will be shown (with interval). Hotdogs, popcorn and drinks will be sold. Children can wear own clothes / onesies as is also non-uniform day. <u>NB: We can't charge for watching the film but can charge for refreshments.</u></p> <p>Future film events: register with Film Club (for schools) for free borrowing of dvds.</p>	<p>Marie Vic Heide</p> <p>Heide</p>
<p>Christmas Lunch</p>	<p>Tuesday 12th December, Coningsby Hall</p> <p>Paul Brewster confirmed Coningsby Village Hall booked and paid for.</p> <p>The list for suggested donations and offers feof help from parents for Christmas Lunch will be up today. Discussion about changing format / sourcing food donations / preparation of meal for next year.</p> <p>List will make it clear that money donations are also welcome to help towards purchasing items.</p> <p>Christmas Jumper competition at lunch as per usual. Prizes are needed for Best Jumper for each class and for Best Teachers' Jumper.</p>	<p>Paul & Joanne Brewster</p> <p>Heide to buy prizes (choc selection boxes)</p>
<p>Christmas Fayre</p>	<p>Friday 15th December, 3.30pm. Amanda to ask various craft stalls but emphasis on own 'school run' stalls / games etc Suggested stalls include: Tombola – Karen & assistants Cake Stall & coffee, tea, hot choc – Heide Cups with lids – Marie Guess the teacher – Heide to ask for photos, Marie to mount & laminate ! Water & Wine stall – Nursery Nails & tattoos – Oak Class Reindeer Hoopla – Amanda Ping Pong Tree – Marie Guess weight of cake – Stacey Reindeer food – kids to make their own – Amanda School Choir – Mrs Goddard</p> <p>Any more suggestions welcome. <u>I wasn't present for this bit so can't check</u></p>	<p>Amanda</p> <p>Karen Heide Marie Heide Marie Nursery Oak Class Amanda Marie Stacey Amanda Amanda</p>

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Friends Constitution	All present read the constitution.	
FoKoB Future	<p>Minutes to be attached to Friends page on website (via Mrs Lee)</p> <p>Newsletter – Karen will organise next newsletter Will emphasise what FoKoB have recently spent funds on and what we are aiming to provide via raised funds in the future (ie major target: library refurbishment, smaller targets: trips, equipment, wow days, etc). Other news to include all upcoming events, an appeal for other parents to offer support in any way they can. Committee members’ details to be included so parents can identify us. Newsletter will go out by parentmail as well as hard copy in bookbags. Newsletter to be put on Facebook page and FB details on newsletter.</p>	Karen
AOB	<p><u>I came back here</u> Send agendas out to parents for future meetings to drum up interest and support. <u>Dates of meetings to be planned for the year and not changed. Amanda will let Karen take the reins if she cannot be present at the meetings. It is important that everyone knows when meetings are and are confident that they will go ahead.</u></p> <p>Heide to order A-frame blackboard for outside school to advertise events etc. (School also to order one so there will be one at each entrance).</p>	Amanda Heide
12. Next meeting	9am Tuesday 5th December, School Hall	